



Ana Kličan

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Gender: Female **Date of birth**: 13/11/1989 **Nationality**: Croatian

WORK EXPERIENCE

[17/12/2022 – Current]

Ski lodge host

Freelancing

City: Nagano

Country: Japan

- Managing room turnovers, cleaning and laundry
- Weekly food orders, meal planning and preparation
- Ski equipment setup and maintenance
- General maintenance of the lodge

[05/06/2022 – 17/10/2022]

Charter yacht chef

Freelancer

Country: Croatia

- Communication with clients prior to charter
- Meal planning and provisioning
- Meal preparation, plating and serving
- Assisting the skipper

[24/12/2021 – 01/05/2022]

Charter yacht chef

iYacht Charter

City: St. Thomas

Country: United States

- Communication with clients prior to charter
- Meal planning and provisioning
- Meal preparation, plating and serving
- Assisting the skipper

[14/11/2021 – 10/12/2021]

Watchkeeper during Atlantic ocean crossing

Dream Yacht Charter

City: Split

Country: Croatia

- Watchkeeping shifts
- Cooking for crew during voyage

[31/10/2019 – 13/11/2021]

Travel agent

Raftrek Travel d.o.o.

City: Zagreb / Skradin

Country: Croatia

Year round:

- Designing and marketing travel itineraries and packages
- Creating web and social media content
- Booking and sales

June - October additional base manager responsibilities:

- Coordinating staff, vehicles and equipment
- Supporting all staff on site
- Reporting to head office

[15/05/2019 – 31/10/2019]

Outdoor activities guide

Raftrek Travel d.o.o.

City: Zagreb / Skradin / Dubrovnik

Country: Croatia

- Guiding cycling, river kayaking, sea kayaking, packrafting and hiking activities
 - Route and content planning
 - Preparing equipment and vehicles
 - Instructing clients on equipment use and safety
 - Transfer service
- Yacht hostess and guide on sailing tours
 - Maintaining cleanliness and tidiness
 - Meal preparation
 - Guiding activities
 - Assisting the skipper
 - Transfer service

[31/03/2016 – 15/04/2019]

Waitress

Hotel Esplanade

Address: Zagreb

- Service at events in the banquet department
- Service in the hotel's restaurants "Zinfandel" and "Le Bistro"

[09/2017 – 10/2017]

Voluntary farm worker (WWOOF)

Wadi Rum Adventures

Address: Wadi Rum, Jordan

- Tourism and hospitality
- Creating social media content

[08/2017 – 09/2017]

Voluntary farm worker (WWOOF)

Om Sleiman organic farm

Address: Ramallah

- Organic food production
- Creating social media content

[07/2016 – 09/2016]

Voluntary farm worker (WWOOF)

L'Amarante

Address: Reignier-Esery, France

- Organic food production

[17/03/2014 – 22/02/2016]

Waitress

"Aida" Viennese coffee house

Address: Zagreb, Croatia

- Preparation of food and drinks
- Service and billing
- Stock management

JOB-RELATED SKILLS

Job-related skills

- Well mannered and professional
- Proactive and rational: Naturally strives to optimize work processes
- Experience working in a team and a demanding, dynamic environment
- Experience working independently and self managing

EDUCATION AND TRAINING

[06/10/2021 – 11/10/2021]

Standards of Training, Certification and Watchkeeping for Seafarers

Adria Libar

[01/2020 – 01/2020]

Certificate: Safely organizing and executing outdoor activities in tourism

Croatian Chamber of Economy via The Croatian Mountain Rescue Services Society

[09/2015 – 03/2019]

Undergraduate degree: International Relations and Diplomacy

Libertas International University

Address: Zagreb, Croatia

[05/2013 – 07/2013]

Certificate: Personal Fitness Trainer

American Council on Exercise

Address: Geneva, Switzerland

[04/2013 – 04/2013]

Croatian Red Cross

Certificate of providing first aid to workers at the workplace

[08/2012 – 08/2012]

Certificate: French language course level B1

Universite de Geneve

Address: Geneva, Switzerland

[10/2010 – 09/2011]

Certificate: Higher Education in International Business and Management

Bournemouth University

Address: Bournemouth, United Kingdom

[09/2005 – 06/2008]

International Baccalaureate Bilingual Diploma

XV. Gimnazija - IB Diploma Programme

Address: Zagreb, Croatia

LANGUAGE SKILLS

Mother tongue(s): Croatian , English

Other language(s):

French

LISTENING B1 READING B1 WRITING B1

SPOKEN PRODUCTION B1 SPOKEN INTERACTION B1

DIGITAL SKILLS

Microsoft Office | Outlook | Social Media | Zoom | Google Drive

DRIVING LICENCE

Cars: B